



PASIR RIS CREST SECONDARY SCHOOL

11 Pasir Ris Street 41 Singapore 518934 Tel: 6581 1655 Fax: 6581 3226

17 January 2023

PRCS2023/006

Dear Parents/Guardians

School updates 2023/02 (Sec 1)

1. Target Setting and Assessment Matters

We guide Crestians in setting realistic targets for all subjects to help them realise their academic potential. Your child/ward will set his/her targets and record them in his/her MySkillsFuture portal to track his/her test/examination results. While the Subject Teachers work with your child/ward to bridge the learning gaps and work towards the achievement of the targets, we appeal to you to review these targets with your child/ward after each assessment. Your close monitoring and timely guidance and support given to your child/ward will go a long way towards helping him/her achieve his/her targets.

To help you better monitor and support your child/ward's learning, the overall assessment plan detailing the various Weighted Assessment (WA) and the End of Year Examination (EYE) is attached in **Annex A**. Depending on subject, the weightings for WA may differ and can be carried out in various modes, e.g. class test, group project, practical test, coursework. The scores from the WA for each term and the EYE will count towards the overall result in a subject for the year.

The schedule for Term 1 Class Tests is available on the school website for your reference. We seek your support in supervising your child/ward in his/her revision so that he/she is fully prepared.

As class tests are part of the overall assessment, the following protocol is adopted:

- (a) If your child/ward is sick and is unable to sit for the class test for that day, a Medical Certificate from a doctor is required. Otherwise, the child/ward will be considered to have been absent and awarded a zero mark for that paper.
- (b) Any student found cheating or attempting to cheat will be given a zero mark for the subject and may be barred from the rest of the class tests. Students who commit or attempt any acts of dishonesty, support such acts of dishonesty, or communicate or attempt to communicate during any part of the class test, will fall into the same category. Further action will be taken in accordance to the student handbook.
- (c) Any student who does not observe the rules for presentable appearance (school uniform, shoes, hairstyle, and fingernails) may be barred from sitting for the class test, and thereafter awarded a zero mark for the class test.
- (d) Access arrangement is only available for examinations, and not class tests, so as not to simulate examination conditions which may create anxiety for students.

Your child/ward is taking coursework subjects, Art and Food and Consumer Education (FCE) in Semester 1, as well as Art and Design and Technology (D&T) in Semester 2. As part of our collaborative efforts to work with you in nurturing your child/ward, we would appreciate if you could monitor your child/ward on the coursework assessment components. We look forward to your continued support to help your child/ward achieve academic excellence in the coursework subjects.

We will provide updates of your child's/ward's academic performance via Continual Assessment (CA) report, Semestral Assessment report, and the Subject Teachers where appropriate. The first CA report will be issued in early Term 2.

2. Cancellation of CCA training

There will be no training for CCAs on **Thursday, 9 March and Tuesday, 21 March 2023**. Students will be dismissed from school after their lesson as stated in their timetable to allow them to prepare for the cheering competition and level camp respectively. CCAs which may have trainings on these 2 days due to competitions will issue separate information form to notify the students involved and the dismissal time.

3. Annual Cheering Competition

The objective of the annual Cheering Competition is to build and strengthen camaraderie amongst the students and their Home Tutors and to foster a sense of school spirit and values in them.

The students will attend their usual lessons on **Friday, 10 March** in the morning. The Cheering Competition will then take place from 2.15p.m. to 5p.m. in the School Hall.

4. Secondary 1 Level Camp

The school will be organising a 3-day Level Camp for all Secondary One students from **22 March to 24 March 2023** in the school. We hope that by scheduling the Level Camp at the start of Term 2 will prepare our students well for the new term and encourage them to stay focused and motivated towards continuous learning.

1	Objectives	a) Develop students in areas identified in the school's Desired Student Learning Outcomes, b) Help students gain a better understanding of the values of PRCS; c) Strengthen the bonds within the class and learn to interact with one another; d) Foster school spirit through teamwork and cooperation; e) Enable students to grow in personal leadership, such as taking personal responsibility, making responsible decisions, developing resilience, identifying strengths and weaknesses, and managing peer pressure; and f) Enable students to gain better self-awareness and enhance their decision making and goal-setting process
2	Reporting and Dismissal Time/Venue	Non-Residential Camp, 22 to 24 March 2023 • Report at their classrooms by 7.30 a.m. for all 3 days. • Dismissal from school at 1 p.m. on 22 and 23 March. • Dismissal from school at 12.30 p.m. on 24 March.
3	Remarks:	a) Medical certificate is required if your child is absent for any day of the camp. b) There will be a separate briefing for your child/ward on the camp and safety matters during assembly.

The camp schedule, camp rules and packing list will be made known to your child/ ward in a separate information form at a later date. Your child/ward is required to attend the level camp. Please be rest assured that the level camp details will continue to be reviewed in tandem with the prevailing safe management measures.

5. Consent for photography and video-taking

Please note that photographs and video recordings of parents/ guardians and/ or your child/ ward may be taken during lessons, CCA, school camps and events. These photographs and/ or video recordings may be used to celebrate your child's achievements and showcase his/her experiences. Parents are deemed to have given consent for the school to use and publish such photographs and/or video recordings in school publications, school website, social media channels and other communication channels. All personal data received by our school is managed according to the MOE Data Management Policy and Guidelines. Should you have enquiries, please write in to prcss@moe.edu.sg.

6. Return of Confiscated Mobile Phones

We have briefed students on the school rules pertaining to use of digital devices such as mobile phones, and the measures which will be taken if they flout the rules. Students' mobile phones that have been confiscated due to misuse will only be returned to the parents or guardians after the confiscation period is over. The confiscation period is one week for the first offence and one month for subsequent offences.

7. Opening hours of school's turnstile at the back gate along Pasir Ris Drive 4

The opening hours for the turnstile at the back gate are as follows. Please note that the turnstile allows only for one way entry or exit.

Days	Time	Remarks
Monday to Friday	6.45 a.m. to 7.30 a.m.	Entry only
Monday	1.50 p.m. to 5.00 p.m.	Exit only
Tuesday and Thursday	5.15 p.m. to 6.15 p.m.	Exit only
Wednesday	4.10 p.m. to 5.00 p.m.	Exit only
Friday	12.30 p.m. to 1.30 p.m.	Exit only

8. Group personal accident insurance for students

This is a Group Personal Accident (GPA) Insurance which covers death, permanent and total/partial disability and medical expenses due to an accident. The proximate or triggering causes of injuries must be reasonably attributed to an accident. Please refer to the attached document for more details.

With the new academic year, we hope to see students resume their positive learning habits and be in proper attire and grooming as per school rules.

Please contact the following personnel should you have any clarifications on the related matters:

Area	Personnel	Contact
Level Camp and Sec 1 Level Matters	Ms Fatimah Mohd Ali (Assistant Year Head, Secondary 1)	<ul style="list-style-type: none">Tel: 65811655 (Ext 124)fatimah_mohamed_ali@schools.gov.sg
Target Setting and Assessment Matters	Mr Chan Chee Hoe (SH Physics)	<ul style="list-style-type: none">Tel: 65811655 (ext 135)chan_chee_hoe@schools.gov.sg
CCA Matters and Annual Cheering Competition	Mr Goh Chin Seng (HOD PE/CCA)	<ul style="list-style-type: none">Tel: 65811655 (ext 115)goh_chin_seng@schools.gov.sg
Student Management & Discipline	Mr Shafie Bin Ahmad Zin (SH Student Management)	<ul style="list-style-type: none">Tel: 65811655 (Ext 112)shafie_b_ahmad_zin@schools.gov.sg

We look forward to your continued support and working closely with you in helping your child/ward achieve success in his/her holistic development.

Yours faithfully



Mrs Koh Caiyu
Principal

Secondary One

Express (E), Normal Academic (NA) and Normal Technical (NT)

Annex A

CA and SA Information

Subject	CA 1		SA 1	CA 2		SA 2
	Term 1 Weighted Assessment (%)	Term 2 Weighted Assessment (%)	(%)	Term 3 Weighted Assessment (%)	Term 4 Weighted Assessment (%)	End of Year Exam (%)
English (E, NA & NT)	Speaking Task (Portrait Poems) (10)	Class Test (15)	NA	Class Test (15)	NA	Written Exam (60)
MTL (E, NA & NT)	Class Test (15)	Class Test (15)	NA	Class Test (15)	NA	Written Exam (55)
Mathematics (E, NA & NT)	Class Test (15)	Class Test (15)	NA	Class Test (15)	NA	Written Exam (55)
Science (E & NA)	Class Test (15)	Class Test (15)	NA	Performance Based Assessment (15)	NA	Written Exam (55)
Science (NT)	Class Test (15)	Class Test (15)	NA	Class Test (15)	NA	Written Exam (55)
Geography (E & NA)	Geographical Investigation 1: Individual Research (15)	Geographical Investigation 2: Group Product (15)	NA	Class Test (15)	NA	Written Exam (55)
History (E & NA)	Class Test (15)	Historical Investigation 1: Inference (Individual Work) (15)	NA	Historical Investigation 2: Group Analysis (15)	NA	Written Exam (55)
Literature (E & NA)	Alternative Assessment (Set text) (15)	Class Test: Seen Poetry (15)	NA	Class Test: Set Text (15)	NA	Written Exam (55)
Art	Drawing & Rendering (10)	Drawing & Rendering (15)	NA	Drawing (Principles of Design) (15)	NA	Design task (Mini Coursework) (60)
D&T	To be conducted in Semester 2			Design Sketching (15)	Design Sketching (15)	Coursework: Formulate Design, Sketch and Develop Idea, mock-up and prototype (70)
FCE	Class test (15)	Class Test (15)	Coursework and Theory (70)	Only in semester 1		
Music	Non weighted (Not applicable)					
CPA (NT)	Class Test (Written) (10)	Lab Based Assesment (15)	NA	Lab Based Coursework (15)	NA	Lab Based and Written Exam (60)