



PASIR RIS CREST SECONDARY SCHOOL

11 Pasir Ris Street 41 Singapore 518934 Tel: 6581 1655 Fax: 6581 3226

23 August 2024

PRCS2024/043

Dear Parents/Guardians

School Updates 2024/06 (Secondary 4 Normal(T))

1. Early leave from school

The safety and well-being of our students are of utmost importance to the school. If your child/ward becomes unwell during school or CCA hours and needs to leave early to see a doctor, it is critical and hence, compulsory that a parent, guardian, or another family member comes to the school to pick them up.

This procedure ensures that the student is safely escorted home and is not left unattended. It also helps us maintain accurate records of student departures and ensures that someone responsible is aware of their condition and whereabouts. By following this protocol, we can effectively manage the care of students who are feeling ill and provide a safe and supportive environment. We appreciate your cooperation in helping us maintain these important safety measures.

2. Staff Appreciation Week

The Staff Appreciation Week celebrations will take place from **Monday, 26 August to Thursday, 29 August 2024**. The week's programme is planned and implemented and led by the student leaders with the aim of developing the value of gratitude in Crestians and allowing the Crestian family to bond through various activities.

Date	Time	Activity	Remarks
Whole week	Showcase of interview of staff by AV/PA students at Tower Block		
26 Aug (Mon)	2.30 p.m to 4.30 p.m.	School decoration	Only volunteers who signed up with the Student Council will be involved
27 Aug (Tue)	1.00 p.m. to 1.50 p.m.	Note-writing booth	Directed to non-teaching staff
		Souvenir-making	Led by the Crest Ambassadors
	3.35 p.m. to 4.15 p.m.	CCA staff appreciation	Led by various CCA Exco during CCA
28 Aug (Wed)	7.40 a.m. to 7.50 a.m.	Crest Confess on SAW	Conducted by MCC students
29 Aug (Thu)	7.30 a.m. to 10.30 a.m.	Class-based celebration and concert at the Hall	Conducted by the Level Exco and Student Council

Dismissal on **Thursday, 29 August** will be at **10.30 a.m.**.

3. Lost & found

Students who find lost items at school typically turn them in to the General Office. If the owner of the item can be identified, such as with a wallet containing a student ID, we will notify the student to collect their item from the General Office. For items that do not facilitate the identification of owners, such as water bottles,

PURSUE AND REALISE CHALLENGES

students have been advised to check the shelf outside Consult@Crest and to inquire with the General Office and record a loss.

Unclaimed items will be kept by the school until the end of each quarter (March, June, September, and December), after which they will be discarded.

4. GCE N(T)-Level Examination 2024

The above examination is scheduled from **9 to 19 September 2024** and **30 September to 8 October 2024**. Please refer to your child/ward's Entry Proof for the detailed schedule of his/her examination paper. Your child/ward is to report to school **45 minutes before the scheduled examination** during the period. Hence, for the first paper in the morning, your child/ward should report by 7.15 a.m.. We would appreciate it if you could supervise your child/ward in his/her revision, and to ensure that he/she prepares himself/herself adequately for all the papers.

All students taking the national examination have been issued with a booklet of Instructions for School Candidates by the Singapore Examination and Assessment Board (SEAB). Please refer to the booklet for more instructions if in doubt. The school has also briefed your child/ward on the examination rules and expectation.

We would like to draw your attention to the following:

- Students are to bring along their Entry Proof and NRIC / EZ-link card / Passport for identification purpose for every paper.
- Students should be properly attired and properly groomed when sitting for the examination.
- Students who breach any examination instructions, rules and regulations (e.g. found guilty of improper conduct or misbehaviour during the examination, possession of unauthorised material including mobile phones) may be prohibited from taking the examination, expelled from the examination hall and /or refused entry for subsequent papers.

Since 2012, SEAB has put in place a set of examination arrangement in the event of any major train disruptions. Some of the key points are as follows:

- The candidate should plan to arrive 30 minutes before the start of the paper or the morning assembly.
- As part of the emergency response plan, all candidates will not be allowed to leave the examination room for the full duration of the paper for all national examinations.
- If the candidate is affected by a train service disruption, he/she should follow the instructions provided at the train station on the bridging transport services available or go to the Passenger Service Centre for assistance.
- In the event of a train service disruption, the candidate should still make his/her way to his/her designated examination centre. However, if he/she is unable to reach the examination centre before the end of the paper, he/she can go to the nearest examination centre. He/she will be given the full duration to sit for the paper as long as he/she arrive before the end of the paper.
- If the candidate does not know which examination centre to go to, he/she should contact the school's General Office at 65811655 or the train station staff to find out the location of the nearest school and make his/her way there immediately.
- If the candidate arrives at the examination centre after the paper has ended or is unable to reach an examination centre at all, he/she should inform the school.

The appointed examination personnel will conduct a detailed briefing to the candidates.

5. Last Day and Support for second half of GCE N(T)-Level Exam

On **20 September 2024**, for students who do not have subject offered at GCE N-level examinations, they are to report to school as per normal. This will also be the last day of school for the students. The subject teachers will be using this time to help students in their revision before the commencement of the second half of the GCE N(T)-Level Examination.

We would like to encourage you to monitor your child/ward closely during this period to ensure that they spend time wisely to consolidate their learning. During the week, teachers may arrange small group consultations with selected students to assist them in their revision either via teleconferencing or face to face session. Students who want to consult their teachers via teleconferencing are to make individual appointments with their teachers to facilitate this. Students are reminded to be in proper school attire/shoes/hair should they come back to school for revision or consultation.

6. GCE N-Level result release and Joint Intake Exercise (JIE)

The tentative date for the release of the results of the 2024 Singapore-Cambridge General Certificate of Education Normal Level Examinations will be between **Monday, 16 December** and **Wednesday 18 December 2024** (both dates inclusive).

Your child/ ward will need to login to the ITE website to apply for his/her ITE course within 4 calendar days, starting from 2.30 p.m. on the 1st day of application until 5.00 p.m. on the last day of application. In order to facilitate your child/ ward application to ITE, the school will provide laptops and your child/ward is strongly encouraged to apply for his/her course in school on the same day. Your child's/ ward's Home Tutors will be around to guide and provide advice to your child/ward. In the event that your child/ward changes his/her mind after the application, he/she is allowed to make changes to his/her application only once over the Internet.

Please contact the following personnel should you have any clarifications on the related matters:

Area	Personnel	Contact
Staff Appreciation Week & Staff Appreciation Celebration	Ms Charlene Goh (SH Student Leadership)	Tel: 65811655 (ext 133) Email address: goh_ying_zheng_charlene@schools.gov.sg
GCE 'N' Level Examination 2024	Ms Ong Jinghui (HOD Mathematics)	Tel: 65811655 (ext 119) Email address: ong_jinghui@schools.gov.sg
Sec Four and Five Level Matters	Mr Jason Soo (Sec 4 and 5 Year Head)	Tel: 65811655 (ext 123) Email address: soo_yee_siong_jason@schools.gov.sg

We look forward to your continued support in helping your child/ward achieve success in his/her holistic development. Thank you.

Yours faithfully



Mrs Koh Caiyu
Principal